

Dissemination Plan

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List of abbreviations

BOKU	University of Natural Resources and Life Sciences, Vienna
EACEA	Education, Audiovisual and Culture Executive Agency
EU	European Union
HEI	Higher Education Institution
KPA	Academy of Criminalistics and Police Studies
LFM	Logical Framework Matrix
MUHEC	Middlesex University Higher Education Corporation
NatRisk	Development of master curricula for natural disasters risk management in Western Balkan countries
NDRM	Natural Disasters Risk Management
OE	Óbuda University
PMC	Project Management Committee
QAC	Quality Assurance Committee
SC	Steering Committee
TCASU	Technical College of Applied Sciences Urosevac with temporary seat in Leposavic
TUC	Technical University of Crete, Chania, Greece
UNI	University of Nis
UNID	University of Defence in Belgrade
UNIME	University of Messina
UNSA	University of Sarajevo
UPKM	University of Pristina in KosovskaMitrovica
VSUP	Republic of Srpska - Ministry of Interior, Police College, Department for police education
WB	Western Balkan

1. Introduction

Dissemination is one of the core activities of the NatRisk project to ensure successful realisation of planned activities (student enrolment in new master study programmes and trainees) and for project sustainability. The activities related to dissemination will start from the very beginning of the project, continue during its realization and after its completion as a permanent process which is important to raise the awareness of including new experts to strength NDRM (Natural Disasters Risk Management) systems in WB (Western Balkan) countries.

This document aims to define strategy for dissemination activities, dissemination tools, target groups to be addressed, overall dissemination calendar with details regarding singular dissemination events as well as to propose the list of key results that could be exploited after the end of the project.

Significance of dissemination activities for a project is very well summarized in Erasmus+ projects guidelines:

Having a strong plan for dissemination and exploitation from the beginning of a project is a key priority and should form an integral part of the CBHE throughout its lifetime. The objective of dissemination and exploitation is to maximise the impact of project results by optimising their value, strengthening their impact, transferring them to different contexts, integrating them in a sustainable way and using them actively in systems and practices at local and international levels.

Erasmus+ Programme Capacity-Building projects in the field of Higher Education (E+CBHE), Guidelines for the Use of the Grant, 2015.

2. Dissemination strategy

2.1 Overview

The dissemination strategy defines clear guidelines for the dissemination activities including all operational elements of dissemination. Project results will be disseminated to the relevant target groups with appropriate content and on time. The content, timing and frequency of the various dissemination activities are defined in the present strategy.

Dissemination strategy of the NatRisk project consists of five core components (Figure 1):

- Objectives of dissemination: identify the project dissemination objectives;
- Target groups: identify crucial target groups and bodies that are interested in the project;
- Key messages: identify core project messages for specific target groups;
- Dissemination methods: identify dissemination methods, tools and channels;
- Dissemination time plan: identify a plan of dissemination activities.

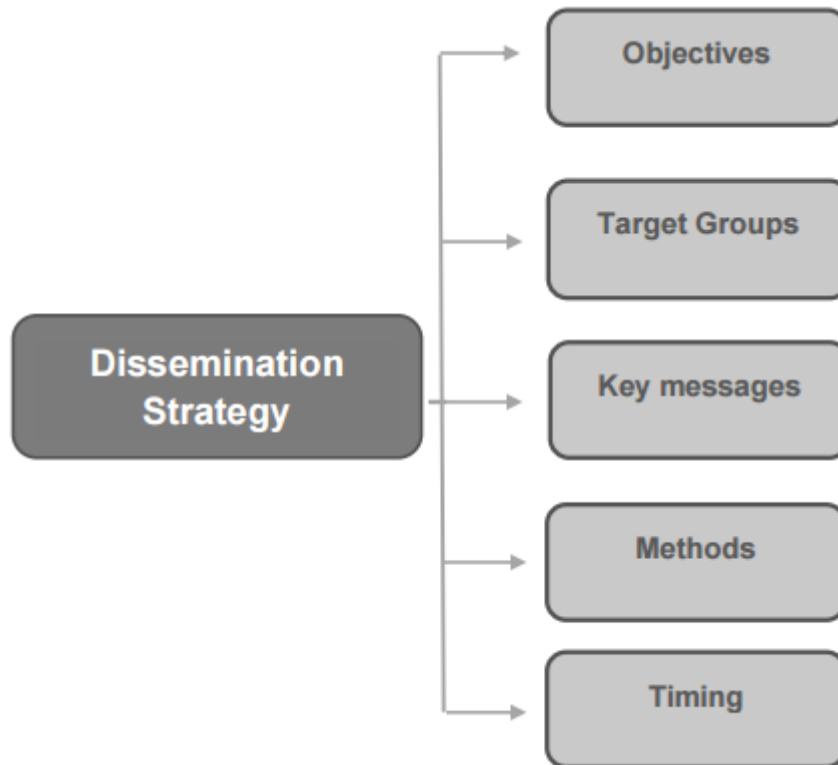


Figure 1. Dissemination strategy

The NatRisk project will use various actions in order to ensure high project visibility and maximal impact. Project dissemination will involve institutional, national and international activities. It will be focused on promotion the project and its participants and to raise awareness of the public about the potential benefits of the project results.

One of the first tasks is creating this document at the very beginning of the project with intention to update it regularly throughout the project. Other important activities to be performed at the beginning of the project are also to define project's visual identity (logo) and design and print promotional material (flyers, posters, etc.) that will be distributed during the projects span. Besides, the project website is developed and maintained (regularly updated with new information). Function of the website is to inform all target groups about the project realization and achieved results. Project participants can exchange documents via website. Social networks are utilised to spread the information about the project to the experts in the field (using LinkedIn) and to reach student population (using Facebook and Twitter). The awareness campaign will include advertising on TV, radio and newspapers.

Special attention will be paid to promoting new master curricula in WB HEIs and developing educational trainings for citizens and public sector. The promotions for WB non-partner HEIs will be organized in order to promote master studies in the field of risk management of natural disasters. Promotions in HEIs will perform teachers and students. All events will be documented and displayed on the project website.

Dissemination of the project outcomes will be carried out also through the postgraduate NatRisk students, well educated in risk management of natural disasters.

In the long-term perspective of the NatRisk project it is necessary to increase the public and state authorities' awareness for the significance of the management of natural disasters. This goal will be achieved mainly through the distribution of brochures, leaflets and booklets aimed to provide all relevant project information to interested stakeholders, as well as to publish information about NatRisk in mass media.

2.2 Dissemination objectives

The main aim of the dissemination strategy is a dissemination and exploitation of knowledge among the project partners and knowledge transfer to the interested stakeholders in NDRM. The dissemination objectives of NatRisk projects are to:

- identify target groups at different territorial levels: national, regional, EU;
- identify the communication needs of the target groups;
- establish core messages of the project, to be disseminated to the target groups;
- identify dissemination methods and tools;
- disseminate the results, solutions and knowledge collected within a project to the general audience;
- define timing of dissemination activities;
- define partners' responsibilities in dissemination activities.

While defining the purpose of the dissemination, the first step is to decide on the audience, message, method and timing of the dissemination. The main purpose of NatRisk dissemination activities is to achieve involvement of all relevant stakeholders and to provide updated information of project results. The dissemination activities will be therefore focused on:

- **Raising awareness** by informing general audience about the project work.
- **Dissemination of understanding** by educating the target audience about the project work. The dissemination will be focused on target audience, which can directly benefit from the project work.

2.3 Target groups

To achieve the best possible results during the project realization and its dissemination, the target groups which could be affected by project results should be identified. The primary goal of NatRisk project is to educate experts for NDRM in WB partner countries. Thus, the specific objectives are:

- to identify natural disasters to be managed,
- to develop and implement the new and modern master curricula for academic and vocational studies in the field of NDRM in accordance with Bologna requirements and national accreditation standards, and
- to develop educational trainings for the public sector and citizens.

The scope of the project and the importance of mentioned activities results in a variety of target groups:

- students of bachelor studies related to NDRM,
- WB teaching staff,
- representatives of bodies and agencies for environmental protection and
- managers and engineers from non-academic and public sectors in WB countries.

At local level, all target groups will be reached by dissemination tools such as delivering promotional materials to students and citizens, the project website, social and digital media. This kind of informing will raise the awareness about the importance of improving knowledge and skills in NDRM. Teaching staff will be in direct contact with the representatives of local public sector in NDRM to analyse their needs for improvement of current system of NDRM, transfer acquired latest knowledge and sign protocols for students' internships. Students will be reached through the call for enrolment at newly developed master curricula.

At institutional level each of the WB partner HEIs will enrich their educational potential by implementation of new master study programmes, improved teaching staff skills through acquiring up-to-date knowledge and adopted new pedagogical methods in teaching and learning, upgraded laboratories with appropriate hardware and software infrastructure for analysis and simulation natural disasters and the new library units.

At national level at WB partner countries, the cooperation will be settled between HEIs and representatives of national bodies and agencies for environmental protection to impact on national efforts for developing the system of national protection by establishing institutional, organizational and personal conditions for the implementation of the protection in the emergency situations.

At European level, WB partner HEIs will benefit the rich experience of EU HEIs in NDRM forming new master curricula. Students from WB HEIs will be included in realization of mobilities between WB and EU partner HEIs. The teaching staff will be involved into the teaching trainings into EU partner countries through the study visits. The EU teaching staff and students will be also in position to apply their knowledge to the specific cases in WB region, enriching in that way their experience. The WB partner countries with such trained staff in line with EU standards and directives in NDRM will contribute to recommendation of European Forum for Disaster Risk Reduction ("create a safer Europe by reducing the impact of natural hazards to reduce vulnerability, and increasing the ability to minimize consequences of disasters").

2.4 Key messages

Once the purpose and audience of the dissemination are clear, the key messages can be defined. The principle guidelines of key messages are to:

- **be clear, simple and easy to understand.** The language should be appropriate for the target audience, and non-technical language will be used where possible;
- **tailored to the target groups.** It is of paramount importance to carefully consider what they should know about the project. It is possible to send the same message to different

audiences, but the relevance of the message to the target group should be revised each time;

- **information should be correct and realistic.**

The key messages are:

- Management of natural disasters became the greatest global challenge and an indispensable requirement for sustainable development,
- New educated professionals in the field of natural disasters risk management,
- Trained citizens to cope efficiently with natural disasters.

The following key words will be used in dissemination materials:

- Identification of natural disasters in Western Balkan countries: hail, rain, earthquake, freezing, landslide, severe winter, ice, extremely hot summers, drought, storm, wildfire, thunderstorm.
- Strengthening of educational base: harmonization, competencies, modern curriculum, Bologna, interdisciplinary, innovative, master, innovative learning,,
- Enhancing citizens' awareness and skills: preparedness, practice, cooperation, improvement, synchronized action, efficiently, first aid, safety, emergency, lifelong learning, trainings, skills.

The formed concept of trainings will be promoted and available on the request of public sector based on signed agreements (at least 5) with bodies and agencies in NDRM.

2.5 Dissemination tools

Different documents and promotional materials have been designed and printed for the purpose of dissemination of the NatRisk project. For the communication between consortium members and other parties interested in the project activities, the project's web site and Facebook page are used. For the purpose of project management, partners are using special online platform named Project Management Platform.

2.5.1 NatRisk logo

There were few proposals of NatRisk project logo:





The NatRisk project logo is designed and used in all project documents:



2.5.2 NatRisk website

The NatRisk project website (www.natrisk.ni.ac.rs) is an important dissemination tool for presentation of project results as well as place where all the information on the project activities and other relevant data are being published. Among the information related to the project description, objectives and outcomes of the project, the website also contains the list of the Consortium Members with their short presentations, as well as Logical Framework Matrix (LFM) and Work plan documents.

Structure of the NatRisk project website consists of 8 categories:

1. HOME
2. ABOUT (Description, Objectives, LFM and Workplan, Work packages, Outputs/Outcomes)
3. CONSORTIUM (Lead partner, EU members, PC members, Associated partner)
4. ACTIVITIES
5. NEWS
6. EVENTS

7. GALLERY

8. PROJECT MANAGEMENT



Figure 2. Screenshot of NatRisk home page

2.5.3 Project Management Platform

Online platform Project Management Platform (available at <http://mngt.natrisk.ni.ac.rs/>) is used for effective overall project management, document management and communication between partners. After registration of the partner institutions' members, the platform allows large number of functionalities needed for the project management:

- documents and files management;
- creating and tracking project issues;
- making calendars – scheduling meetings;
- E-mail notification of any action.

After any change made on the platform, all the partners registered to that activity are informed instantly via their registered E-mails, and allowed to participate in discussions and other actions related to the project activity, like uploading supporting documents.

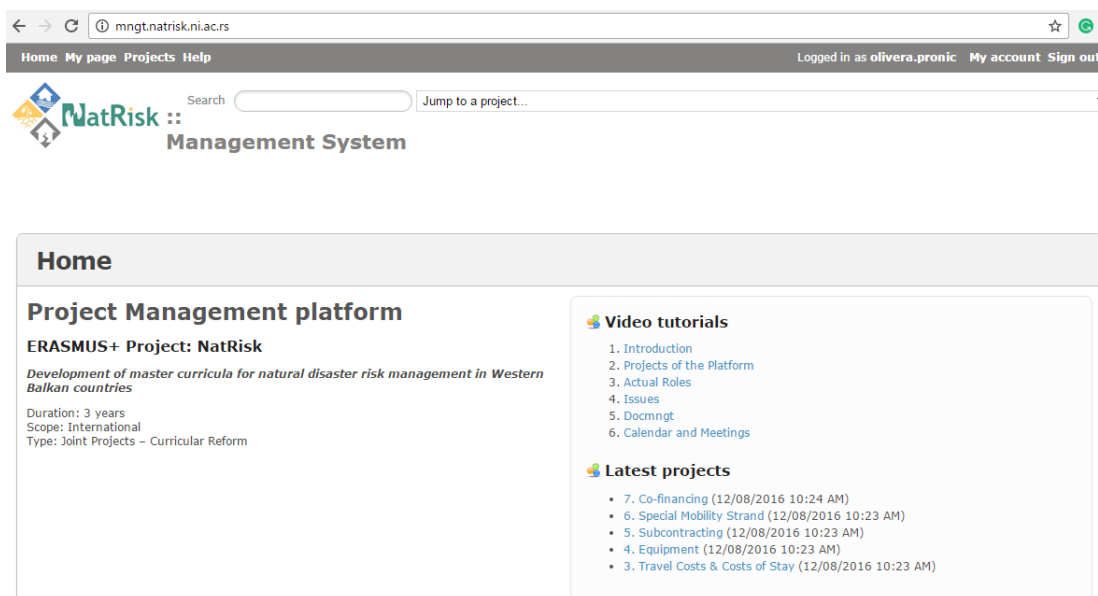


Figure 3. Screenshot of Project Management Platform

2.5.4 Project brochure

Project brochure is designed with idea to present briefly main information about NatRisk project to potentially interested parties. Text in the brochure gives short info on the type of the project, partners involved, main and specific objectives as well as the goals.

Wider Objectives

Education of experts for prevention and management of natural disasters in the region of Western Balkan (WB) according to the national and EU policies.

Specific Objectives

Development and implementation of methodology for identification of natural disasters to be managed in WB region and all aspects of prevention and consequences in order to define specific competencies of professionals in accordance with the EU best practices.

Development and implementation of the new advanced master curricula in Natural Disasters Risk Management (NDRM) in line with the Bologna requirements and national accreditation standards, acknowledging the latest multi- and cross-disciplinary findings, transferring and implementing knowledge/experience from EU partner HEIs.

Development and conduction of trainings for the public sector and citizens in WB partner countries to raise awareness regarding prevention, for adequate response in case of various natural disasters, enabling in that way mitigation of the natural disasters' consequences in all their aspects.

Consortium

- University of Nis, Serbia
- Academy of Criminalistics and Police Studies in Belgrade, Serbia
- University of Defence in Belgrade, Serbia
- University of Pristina in Kosovska Mitrovica, Kosovo*
- Technical College of Applied Sciences Urosevac with temporary seat in Leposavic, Kosovo*
- University of Sarajevo, Bosnia and Herzegovina
- Republic of Srpska - Ministry of Interior, Police College, Department for police education, Bosnia and Herzegovina
- University of Natural Resources and Life Sciences, Austria
- Middlesex University, United Kingdom
- Robert Gordon University, United Kingdom
- Obuda University, Hungary
- Technical University of Crete, Greece
- University of Messina, Italy

Associated Partner

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ERASMUS+ PROJECT

Development of master curricula for natural disasters risk management in Western Balkan countries

www.natrisk.ni.ac.rs

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Management of natural disasters became the greatest global challenge and an indispensable requirement for sustainable development

IDENTIFICATION OF NATURAL DISASTERS IN WESTERN BALKAN COUNTRIES

- Identification, analysis and evaluation of natural disasters
- Analysis current system shortcomings for natural disasters risk management in Western Balkan Countries
- Treatment and mitigation of and future natural disasters risk
- Harmonization of Western Balkan Countries practices with EU polices

STRENGTHENING OF EDUCATIONAL BASE

- Development and implementation of the advanced and modern master curricula in line with Bologna requirements and national accreditation standards
- Interdisciplinary approach and cooperation between experts from various scientific fields
- Introduction of innovative teaching and learning methodologies
- Promotion of excellence in application of the most advanced laboratory equipment

ENHANCING CITIZENS' AWARENESS AND SKILLS

- Surveillance of preparedness in public sector and among citizens regarding natural disasters
- Analysis of best practices in EU countries
- Development and implementation of the new educational trainings for citizens and public bodies

New educated professionals in the field of natural disasters risk management

Trained citizens to cope efficiently with natural disasters

Figure 4. Project brochure (front and back page)

2.5.5 Other promotional materials

The most important print material for project promotion is the project brochure, designed to briefly present objectives and outcomes of the project. Other print materials (poster, rollup, folder, notebook) are designed for the use during project events (workshops, trainings).



Figure 5. Poster



Figure 6. Folder

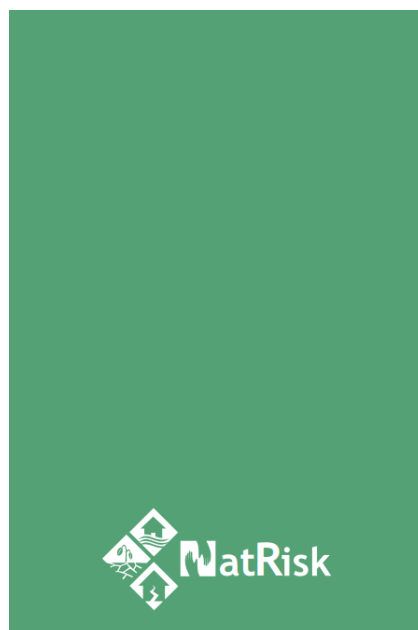


Figure 7. Notebook

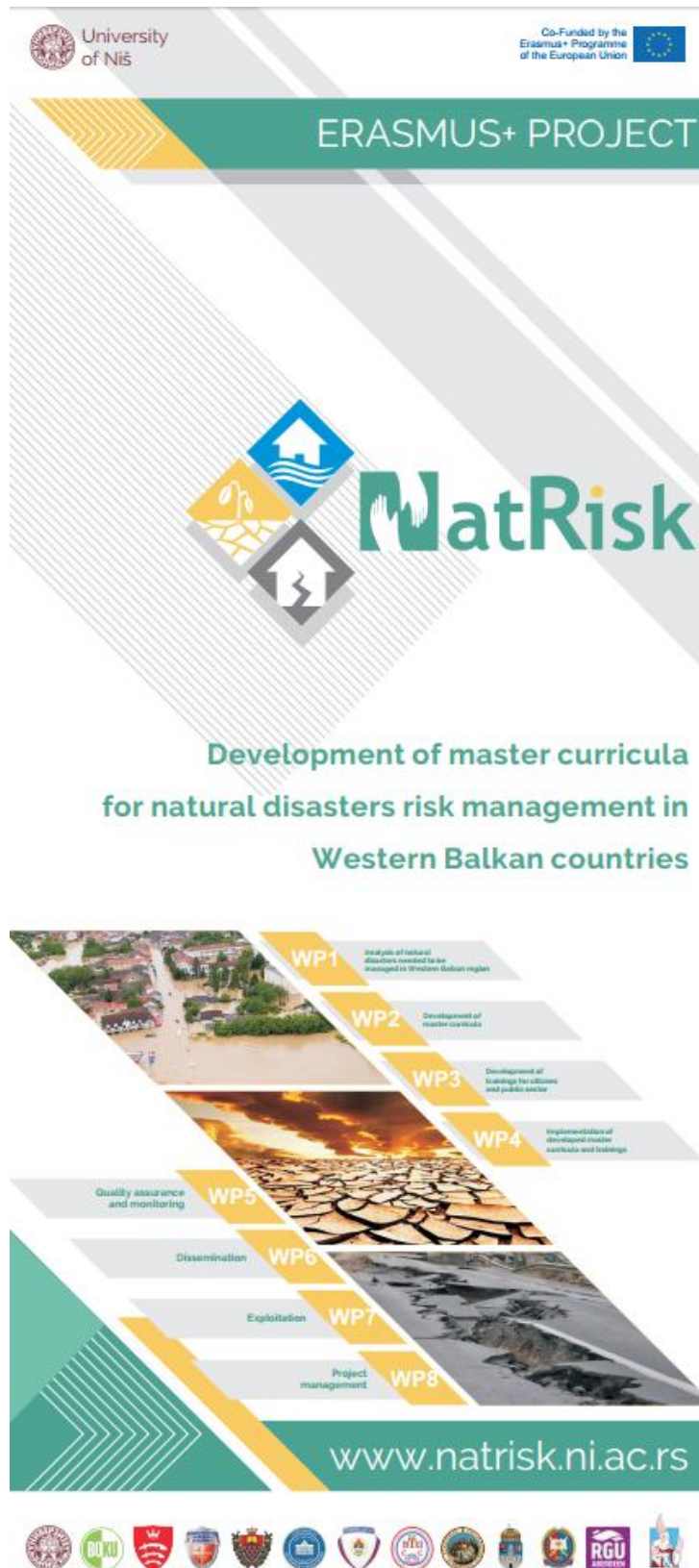


Figure 8. Rollup

3. Calendar of dissemination events

Several events will be organized during the NatRisk implementation period with the purpose to disseminate project results. Event calendar will be posted on the project website in order to provide information to partners, students and other website visitors about relevant events in appropriate areas of interest. The organization of events will be undertaken by every Consortium partner, but with coordination with the partner responsible for dissemination activities.

The following Table presents a plan for delivery of major dissemination events (Kick-off meeting, Workshop on master curricula best practices in EU countries, SC meetings, PMC meetings, QAC meeting, Trainings of teaching staff, Study visits, Inter-project coaching). In Table 2, a plan for delivery of trainings for citizens and representatives from public sector institutions in NDRM is presented. These plans will be updated in accordance with six-monthly action plans agreed at each SC meeting.

Table 1. The calendar of major dissemination events

Deadline	Event type	Document type	Responsible partner
15-16 December 2016	Kick-off meeting - Nis	News - Annex W	P1 - UNI
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes - Annex A	
		Event report - Annex F	
		Evaluation lists - Annex E	
04-08 April 2017	Workshop on master curricula best practices in EU countries - Vienna	News - Annex W	P2 - BOKU
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
04-08 April 2017	First SC meeting- Vienna	News - Annex W	P2 - BOKU
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
04-08 April 2017	First PMC meeting- Vienna	News - Annex W	P2 - BOKU
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
	Evaluation lists - Annex E		

		Gallery	
04-08 April 2017	First QAC meeting - Vienna	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P2 - BOKU
May 2017	Training of teaching staff	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P10 - OE
May 2017	Study visit	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P10 - OE
June 2017	Training of teaching staff	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P3 - MUHEC
June 2017	Study visit	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P3 - MUHEC
July 2017	Training of teaching staff	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P13 - TUC
July 2017	Study visit	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Event report - Annex F Presentations - Annex B Evaluation lists - Annex E	P13 - TUC

		Gallery	
September 2017	Training of teaching staff	News - Annex W	P9 - UNIME
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
September 2017	Study visit	News - Annex W	P9 - UNIME
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
September 2017	Second SC meeting- Messina	News - Annex W	P9 - UNIME
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Risk monitoring form - Annex K	
Gallery			
September 2017	Second PMC meeting-Messina	News - Annex W	P9 - UNIME
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
Gallery			
September 2017	Second QAC meeting - Messina	News - Annex W	P9 - UNIME
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
Gallery			
November 2017	Training of teaching staff	News - Annex W	P2 - BOKU
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
November 2017	Study visit	News - Annex W	P2 - BOKU
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	

		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
April 2018	Inter-project coaching - Belgrade	News - Annex W	P11 - UNID
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
April 2018	Third SC meeting- Belgrade	News - Annex W	P11 - UNID
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Risk monitoring form - Annex K	
		Gallery	
April 2018	Third PMC meeting-	News - Annex W	P11 - UNID
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
April 2018	Third QAC meeting - Belgrade	News - Annex W	P11 - UNID
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	
September 2018	Fourth SC meeting- Chania	News - Annex W	P13 - TUC
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Risk monitoring form - Annex K	
		Gallery	
September 2018	Fourth PMC meeting- Chania	News - Annex W	P13 - TUC
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	

		Evaluation lists - Annex E Gallery	
September 2018	Fourth QAC meeting - Chania	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P13 - TUC
April 2019	Fifth SC meeting- London	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Risk monitoring form - Annex K Gallery	P3 - MUHEC
April 2019	Fifth PMC meeting- London	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P3 - MUHEC
April 2019	Fifth QAC meeting- London	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P3 - MUHEC
September 2019	Sixth SC meeting- Sarajevo	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Risk monitoring form - Annex K Gallery	P6 - UNSA
September 2019	Sixth PMC meeting- Sarajevo	News - Annex W Event - Annex X Agenda - Annex C List of participants - Annex D Minutes of the meetings - Annex A Event report - Annex F Presentations - Annex B Evaluation lists - Annex E Gallery	P6 - UNSA

September 2019	Sixth QAC meeting - Sarajevo	News - Annex W	P6 - UNSA
		Event - Annex X	
		Agenda - Annex C	
		List of participants - Annex D	
		Minutes of the meetings - Annex A	
		Event report - Annex F	
		Presentations - Annex B	
		Evaluation lists - Annex E	
		Gallery	

Table 2. Calendar of trainings for citizens and representatives from public sector institutions in NDRM

Deadline	Event type	Document type	WB HEI						
			UNI	UNID	KPA	UPKM	TCASU	UNSA	VSUP
14 May 2018	First training	News - Annex W							
		Event - Annex X							
		Agenda - Annex C							
		List of participants - Annex D							
		Minutes - Annex A							
		Self-evaluation list of trainings for citizens and public sector - Annex G							
		Self-evaluation report of training - Annex H							
		Certificates							
		Gallery							
14 May 2019	Second training	News - Annex W							
		Event - Annex X							
		Agenda - Annex C							
		List of participants - Annex D							
		Minutes - Annex A							
		Self-evaluation list of trainings for citizens and public sector - Annex G							
		Self-evaluation report of training - Annex H							
		Certificates							
		Gallery							

Performing previously planned dissemination activities consists always of three main steps:

- Organization of the activity and preparation of all relevant staff (e.g. printing flyers, preparing presentations, etc.);
- Performing the event (e.g. giving the presentation, chairing the event, sending news, etc.);
- Gathering all relevant pieces of information, data and feedback to report the activity.

The responsible partner shall undertake the aforementioned steps and keep Project Coordinator informed on the progress of the performed activities.

Partners responsible for performing dissemination activities will report them after they are finished to the Project Coordinator. The activities will be reported in a specific template (presented in the Guidelines on the project management and reporting and Quality Control Plan) in order to be described in a similar way and take into consideration all relevant aspects. In all the cases, activity material used shall be attached – e.g. agenda, presentation, news, etc.

4. Responsibilities

Partner responsibilities in dissemination activities were defined and updated at the project’s kick-off meeting. During the project implementation, new tasks will be allocated to partners and the table will be updated.

Table 3. Partners responsibilities in dissemination activities

Dissemination tool	Description of dissemination tool	Responsible partner	Participating partners
Dissemination plan	Definition of content, timing and frequency, distribution channels and responsible partners for each dissemination activity.	UNI	All partners
Brochure	Project brochures contain all basic information about project and project partners for dissemination and promotion of project at different project and other events.	UNI	All partners
Official website	Official website of the project, with incorporated content management and updated project information and deliverables.	UNI	All partners
Logo	Graphic brand word mark prepared for visual recognisability and presentation.	UNI	All partners
Workshop	Workshop organized on topic of NDRM.	BOKU	All partners
Study visits and trainings	Study visits and trainings can help teachers to reach new methodologies.	EU partners	WB partners

5. Project exploitation after the end of the project

The results of NatRisk project will be master curricula and educational trainings in NDRM accomplished with reports about master curricula in EU partner countries and natural disasters to be managed in WB partner countries and training materials available at the website to general public. Almost all results that will be developed within the project, most of reports,

deliverables, promo materials, good practices, etc., will be visible and publicized on the websites of the project and participating HEIs and thus accessible to HEIs staff, researchers and students. In this way, abovementioned target groups will benefit from project results even after the project ends.

The project activities will be designed to ensure that by the end of the project, the participating WB universities will be able to carry out the main achievements of the project independently by themselves. The following project outcomes will be exploited after the project's end:

- at least seven new master programmes in NDRM at the WB partner HEIs that will be developed, accredited and implemented;
- three new training programmes in NDRM (one per each WB partner country) with training materials for public sector and citizens developed and conducted;
- retrained teaching staff with up-to-date knowledge in NDRM to teach on the new master programmes;
- advanced teaching and learning process introduced;
- introduced new laboratory equipment, library units and software necessary for the continuation of the new master programmes.

ANNEX W – News form

NEWS FORM ¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹This template has to be filled by NatRisk project partners for sending material for publishing, promoting, media to the coordinator, on e-mail address: natriskuni@gmail.com.

NEWS DESCRIPTION

Date	
Author	
Institution	
News title	
News description:	

Attachment

Photos (jpg)	Title(s)
Other personal remarks	

Location, date

Signature

ANNEX X – Event form

EVENT FORM ²

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
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EVENT DESCRIPTION

Date	
Author	
Institution	
Event title	
Event description:	

Attachment

Photos (jpg)	Title(s)
Other personal remarks	

Location, date

Signature
